

## LOK SABHA SECRETARIAT

Telegrams : .LOKSABHA, NEW DELHI  
FAX : 23010756

PARLIAMENT HOUSE ANNEXE  
NEW DELHI-110001

No. 9/28/2013-14/GPB/LSS

Dated the 22<sup>nd</sup> January, 2014

From

SHRI K.C. PANDEY,  
UNDER SECRETARY

To

ALL CONCERNED

**Subject : Quotation for the procurement of Navy Blue Jersey/Sweater for the staff of Lok Sabha Secretariat for the Winter Uniform, 2013-14**

Sir/Madam,

I am directed to state that the Secretariat intends to procure Jersey/Sweaters for the staff of Lok Sabha Secretariat for the winter uniform, 2013-14, as per details given below:-

Sl. No.	Description of item/category of staff to whom item required	Prescribed Ceiling (VAT/TAX Extra)	Approx. quantity of item required
1.	Navy Blue Jersey/Sweater for Chamber Attendants/Attendants/Housekeepers, etc. staff of Lok Sabha Secretariat	Rs.600/- per jersey/sweater	108 Jersey/Sweaters

1. You are, therefore, requested to submit rate along with sample of the above said item latest by **the 10<sup>th</sup> February, 2014 at 1600 hrs.**
2. Rate quoted for item should be readily available with the firm so that same could be supplied immediately or at short notice period after the approval of the sample.
3. Supply of item **FOR** Lok Sabha Secretariat store.
4. The rate quoted should be valid for a period of 90 days.
5. The requirement of the said item may be increased or decreased at the time of procurement.
6. Quotations received after due date and without sample will not be entertained.
7. Quotation should be addressed to the **Deputy Secretary(GP), Lok Sabha Secretariat, Room No.408, Parliament House Annexe, New Delhi-110001.**

Yours sincerely,

  
22.1.2014  
**UNDER SECRETARY**  
Phone: 23034408