

**LOK SABHA SECRETARIAT  
(GENERAL PROCUREMENT BRANCH)**

Room No. 408, Fourth Floor,  
Parliament House Annexe,  
New Delhi-110001

F.No. 8/1/Gift/Conf./2018

Dated 28.06.2018

From

K.C. Pandey  
Deputy Secretary

To

All concerned

**Subject: Procurement of Porcelain Mug with "Parliament of India" Logo (as per sample) for Lok Sabha Secretariat.**

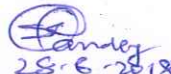
Sir/Madam,

Lok Sabha Secretariat require Porcelain Mug as per specification mentioned below as one time procurement. The firms interested and having their offices at Delhi/NCR may quote the rate of item as per specification and format given below on their own letter pad:

Sl. No.	Name of the item	Qty.	MRP if any	Offer Rate	Percentage of GST
1.	Porcelain Mug "Parliament of India"	200 nos.			

2. Quotation may be submitted by hand after examining the sample available in Room No. 408, Parliament House Annexe, New Delhi - 110001 by 18.07.2018 addressed to the Deputy Secretary, General Procurement Branch, Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi - 110001.

Yours sincerely,

  
DEPUTY SECRETARY  
Tel. Nos. 2303 4408