

**LOK SABHA SECRETARIAT**  
**Computer (HW&SW) Management Branch**  
**(Hardware Unit)**

FAX: 23010756

PARLIAMENT HOUSE  
NEW DELHI-110001

No. 7/16/Comp(HW)/2017

24th November, 2017

From

Santosh Kumar,  
Additional Director

To

**All CONCERNED**

**Subject: Invitation of quotation for procurement of 10 units of Desktop Computers through Limited Tender Enquiry under Rule 162 of GFR, 2017**

Sir,

Quotations are invited through Limited Tender for the procurement of Desktop Computers by Lok Sabha Secretariat as per following details: -

Sl.no.	Name of item	Configuration	Warranty period	Delivery time	Quantity
1.	Desktop Computer	i 7 processor, 7th Generation (highest model), Q 270, 3 PCI (PCI/PCI Express) or more, 16 GB DDR 4 1633 Mega hertz or higher frequency, 1 TB SATA HDD, 7200 rpm, 18.5 Inch or higher, 104 keys, Optical with USB Interface, 2 nos. or above Bays, 6 USB Ports or more, Small form factor, 8x or better DVD RW Drive, 10/100/1000 on board integrated Network port with remote booting facility remote system installation, remote wake up, TPM enabled 1.2 chip using any standard management software, Preloaded Windows 10 Professional or higher Windows 10 Pro. Certification, Screen blanking, Hard Disk and system Idle Mode in Power on, set up Password, Power supply SMPs surge protected, BIS, EPAT for over 85 per cent energy efficiency. The OEM should figure in Gartner's/ IDC Reports for above desktop Computers.	3 years or more onsite OEM Warranty	3 to maximum 5 days of confirmed order	10

2. Interested firms are requested to submit their sealed quotation mentioning details of Price, specification etc. for the above item. Quotations may be dropped in the Tender Box placed at Reception Office, Parliamentary Library Building (Opposite Gurudwara Rakabganj) on or before 04.12.2017 upto 1500 hrs. The envelope must be sealed and superscribed as **"Tender for Procurement of Desktop Computers"** and addressed to **The Additional Director, Computer (HW&SW) Management Branch, (HW UNIT), Room no. FB-148, Parliament Library Building, Lok Sabha Secretariat, New Delhi-110001.** Tenders received after due date and time and sent by email, fax, or any other method will not be accepted.

3. **Terms and Conditions: -**

(i) Firm should be based in Delhi/NCR.

(ii) There must be Service Centre of the bidder or the OEM in Delhi/ NCR.

(iii) **Delivery of the above items at Parliament House Complex, New Delhi shall be arranged by the bidder at his own cost within two weeks of placing of Purchase Order.** In case of delayed delivery, a penalty of Rs.1000/- per day may be imposed. Besides, other legal action including cancellation of Purchase Order may also be taken.

(iv) The item should conform to the technical specifications and description given at para 1 above. The item quoted shall be unused and of very good quality.

(v) A signed copy of this tender document should be submitted along with the quotation. All the pages of the tender document should be signed by the bidder/authorised signatory.

(vi) **The period of comprehensive onsite warranty will be applicable from the date of receipt of items in this Secretariat.**

(vii) The complaint shall be attended by the firm within 4 hours of lodging the same and shall normally be resolved within 24 hours. In case of major defect, the complaint shall be resolved within 72 hours of lodging the same. In case of repeated deficiency in services, a reasonable penalty calculated on the basis of loss caused to Lok Sabha Secretariat may be imposed and if not paid, may be recovered from performance security deposit.

(viii) The engineer of the firm/OEM will attend the complaint at the location of the above item(s).

(ix) The contract shall be awarded to L1 (Lowest Bidder).

(x) Payment shall be made after installation and commissioning of Desktop Computers as per satisfaction of Lok Sabha Secretariat.

(xi) A Bill giving details including GST etc. may be furnished to this Secretariat for settlement.

(xii) The Bidder/firm may be **blacklisted** for further business with Lok Sabha Secretariat for delay in supply of ordered item and deficiency in service during warranty period.

(xiii) The bid shall be valid for a period of three months from the last date of submission of bid.

(xiv) The successful bidder shall have to furnish a **Performance Security amounting to 5%** of the Bid value in the form of Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial Bank, Bank Guarantee from a Commercial Bank in an acceptable form safeguarding the purchasers interest in all respects in favour of "Drawing & Disbursing Officer, Lok Sabha" payable at New Delhi. The Performance Security shall also be furnished by the bidders registered with DGS&D and NSIC. The Performance Security shall be released without any interest after 60 days of discharge of all contractual obligations including warranty obligations.

*Jantosh kr*  
ADDITIONAL DIRECTOR  
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