

LOK SABHA SECRETARIAT
(General Procurement Branch)

No. 8/1/2016/GPB

Dated: 19.02.2016

Subject: Laminated photo identity badges and other photographic requirements.

Sir,

I am directed to request to send quotation for the following job of this Secretariat:

Sl. No.	Nature of job	Qty. required	Schedule
1.	Laminated photo identity badges & plastic jackets fit-to-card and other photographic requirements	1300 identity badges (approx)	3 March to 4 March, 2016 (Full Day) for CPIC, Parliament House Complex
			4 March (evening) to 5 March, 2016 (full day) at Vigyan Bhawan
			3 March (evening) to 6 March 2016 (Full day) at Ashoka Hotel

2. The firm has to deploy their staff for photography alongwith lamination machine at CPIC, Parliament House, Vigyan Bhawan and Ashoka Hotel.

3. You are, therefore, requested to submit your quotation/rate immediately or latest by 3 pm on 23.02.2016.

4. Quotations received after due date will not be entertained.

5. Firms are requested to contact Room No. 408, Tel. No. 23034408 or 23034410 for detailed technical specifications.

6. Quotation should be addressed to the Under Secretary (GP) , Lok Sabha Secretariat, Room No. 408, Parliament House Annexe, New Delhi – 110001.

Yours sincerely,

Sd/-

UNDER SECRETARY