

LOK SABHA SECRETARIAT
(General Procurement Branch)

No.8/Misc./2015-16/GPB

Dated 18.02.2015

From

Lok Sabha Secretariat,
General Procurement Branch,

To

All concerned

Subject: Procurement of Photo Albums.

Sir,

Lok Sabha Secretariat requires Photo Albums as per sample/specifications provided below. The firms interested and having offices in Delhi are requested to submit their quotation as per format given below:

Sl. No.	Name of the item	Qty.	Rate	VAT, if any
1.	Photo Albums (as per sample) (a) Handmade paper with the thickness of 200-250 microns should be acid free; (b) The polyester cover sheet with the thickness of 200-250 microns to be used should be non-toxic and should have negligible toxic effect on the photos. (c) The covers and bindings should also be acid free and on mount boards (as per sample).	110 Nos.		

2. The quotation should be submitted in person in Room No. 408, 4th Floor, Parliament House Annexe, New Delhi by **09.03.2015**.

Yours sincerely

Sd/-

UNDER SECRETARY
Phone No. 23034410