

**LOK SABHA SECRETARIAT**  
**(GENERAL PROCUREMENT BRANCH)**

**Ref. No. 8/1/LP(Stn.)/2018/GPB**

**Dated: 18.01.2018**

From

K.C. Pandey  
Deputy Secretary  
General Procurement Branch

To

**All Concerned**

Subject: Procurement of lamination pouch and clips (as per sample) for Lok Sabha Secretariat.

Dear Sir,

Lok Sabha Secretariat require following items as one time procurement. The firms interested and having their offices at Delhi / NCR may quote the rate of item as per specifications and format given below.

Sl. No.	Name of item	Qty.	MRP, if any	Offer Rate (Rs.)/ unit	% of GST
01.	Lamination pouch ( as per sample)	10000 Nos.			
02.	I/Card Holder Clips (as per sample)	10000 Nos.			

2. Quotation may be submitted by hand after examining the samples available in Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi – 11 00 01 by 29.01.2018 addressed to the Deputy Secretary, General Procurement Branch, Lok Sabha Secretariat.

**DEPUTY SECRETARY**  
Phone No. 23034410