

**LOK SABHA SECRETARIAT  
(General Procurement Branch)**

No. 8/Misc-Rexine Cover/2016/GPB

Dated the 21<sup>st</sup> July 2016

From  
General Procurement Branch

To  
The Concerned

Subject: Procurement of Rexine Cover for Shorthand Note Book.

Sir,

The under mentioned item is required by this Secretariat as per details given below:

Sl. No.	Name of the item	Qty. (Nos.)	MRP, if any, of one unit	% VAT	Offer Rate
01.	Rexine Cover for Shorthand Note Book (as per sample)	100			

2. The firms, interested and having offices at Delhi / NCR, are, therefore, requested to submit quotation only after examining the sample of Rexine Cover available with General Procurement Branch, Room No. 408, 4<sup>th</sup> Floor, Parliament House Annexe, New Delhi – 110 001 latest by 29.07.2016.

Yours sincerely,

**Sd/-**

**EXECUTIVE OFFICER**  
Ph. Nos. 23034410