

**LOK SABHA SECRETARIAT
(General Procurement Branch)**

Ref: 8/Souvenir/2013-14/GPB

Dated 08.08.2013

From

Under Secretary
General Procurement Branch

To

All Concerned

Subject: Procurement of various souvenir items.

Sir,

The under mentioned items are required by the Secretariat as per details given below:

Sl. No.	Name of the item	Qty.	Logo
1.	Nut Tray (As per sample)	100	PH
2.	Decorative Bowl (as per sample)	100	PH
3.	Coaster Set (chrome plated)	500	P. Museum
4	Wrist band (Indian flag colour)	200	P. Museum
5	Clip / Exam Board (As per sample)	100	P. Museum
6	Geometry Box (As per sample)	050	P. Museum
7	School Bag (As per sample)	200	P. Museum
8.	Book Marker (As per sample)	200	P. Museum
9	Brass / Bronze Plate (as per sample)	025	P. Museum
10.	Beta Parker Pen Range of Rs. (100-125 only)	200	PH/Museum

2. All the items will be procured on recurring basis.
3. All the items will be procured as per our sample.
4. Firms are requested to quote the rates of the above items by 23.08.2013.

SD/-
UNDER SECRETARY
Phone No. 23034410