

DIVISION OF WORK AMONGST OFFICERS OTHER THAN LAFEA SERVICE

(As on 01.01.2016)

**DR. D. BHALLA,
SECRETARY**

Sl. No	Subject	Addl.Dir/JD/DD	Name(s) of the Officer	Dir.	Name(s)	AS/JS
LARRDI SERVICE						
1.	A&P	JD(AP&GD)	Sh. S.P. Ray Chaudhary	Director	Shri Sunil Kesari	JS(KS)
2.	Acquisition	JD(A&D)	Smt. Indu Goel	Director	Shri Sunil Kesari	JS(KS)
3.	Acts & Bills, Gazettes & Debates,	JD(AP&GD)	Sh. S.P. Ray Chaudhary	Director	Shri Sunil Kesari	JS(KS)
4.	Audio-Visual & Telecasting Unit	JD(AVR)	Shri V.K. Bhargava		-	JS(KS)
5.	BPST	Addl.Dir(BPST) JD(BPST)A JD(BPST) B JD(BPST) DD(BPST)	Shri Naushad Alam Dr. Seema Kaul Singh Dr. Deepak Gosain Sh. Raj Kumar Shri H.S. Simte	Director(BPST)	Smt. Alpana Tripathi	JS(KS) AS(K)
6.	Children's Corner	JD(AVP)	Smt. V.K. Bhargava			JS(KS)
7.	Circulation, News papers & Periodicals, Reports & LTs, Lib. Dak Unit, MPs Reading Room, [Web page of Parly. Lib. and digitization of Library holdings] RTI related matters of Library	Addl.Dir.(PL) DD	Smt. Sunita Bhalla Smt. Madhu Sharma	Director Director(PB)	Shri Sunil Kesari Shri C.B. Nagpal	JS(KS)
8.	Digitization of Library	Addl.Dir(Dig)	Smt. Manju Sharma	--	--	JS(AB)
9.	Computer (Software) Unit	Addl.Dir(C&MS) Addl.Dir(SW)	Shri Dhiraj Kumar Smt. Sushma Rungta	Dir(EA&C) Dir.(C&MSA)	# Dr. Ram Raj Rai #Shri.R.C. Tiwari	JS(AB) -
10.	Documentation	JD(Doc) JD(Doc.)	Smt. Indu Bharihoke Ms. Lalitha Iyer	Dir (RPD)	Smt. Anita Khanna	--
11.	Economic & Financial Affairs Wing	All.Dir(EF) JD(EF)	Dr. B.C. Joshi Smt. Musarrat Naushad	Director(EPP)	Sh. C.N. Sathyanathan	JS(AB) AS(K)
12.	Educational & Scientific Affairs Wing	Addl.Dir.(ESA) JD(ES) JD(ESA) DD(ES)	Dr. Jayadev Sahu Dr. Ranbir Kumar Smt. N alinakshi Trikha Dr. Amar Kr. Prusty	Dir(JPW)	Shri Kafil Ahmed	JS(AB) AS(K)
13.	JPI Section	Addl.Dir(JPI) JD(JPI) JD(JPI)	Sh. Pulin B. Bhutia Sh. Sanjeev Sachdeva Sh.V Thomas Ngaihte	Dir(JPW)	Shri Kafil Ahmed	JS(AB) AS(K)
14.	Legal and Const. Affairs Wing	Addl.Dir(LC) JD(LC) JD(LC)	Ms. Manju Jain Shri Satya Vijayram Smt. Urmila Sharma			JS(AB) AS(K)
15.	MPs Assistance Counter(PH)			Director	Shri Sunil Kesari	--
16.	Microfilming Unit	JD(AVR)	Sh. V.K. Bhargava			JS(KS)
17.	Parliamentary Affairs Wing	Addl.Dir(Parly) JD(Parly.) DD(parly)	Smt. Neelam Sethi Shri Holkhopao Baite S Smt. Nirmala Sharma	Director(EPP)	Sh. C.N. Sathyanathan	JS(KS) AS(K)

#From LAFEA Service

Sl. No	Subject	Addl.Dir/JD/DD	Name(s) of the Officer	Dir.	Name(s)	- AS/JS	
18.	Parly. Museum & Archives	JD(PMA) DD(PMA) US	Shri Rajesh Khurana Smt. Kusum Rawat Smt. Anjana Batra	Director(PMA)	Shri C.B. Nagpal	JS(RP)	AS(K)
19.	Political Affairs Wing	Addl.Dir (Pol) Addl.Dir. DD	Smt. Parma Chatterjee Shri G. Ranga Rao Dr. Tushar Kant	Director(EPP)	Sh. C.N. Sathyanathan	JS(AB)	AS(K)
20.	PPR	JD(PPR)	Sh. M.K. Sharma	Dir(JPW)	Shri Kafil Ahmed	JS(KS)	--
21.	Practice & Procedure Unit	Addl.Dir(PP) JD(PP)	Km. Samita Bhowmick Smt. Rachna Sharma	--	--	JS(AB)	AS(K)
22.	Press Clippings	DD(PC)	Smt. Lata Bansal	Dir (RPD)	Smt. Anita Khanna	JS(KS)	
23.	Publication Unit	JD(AVP)	Shri V.K. Bhargava	--	--	JS(KS)	AS(K)
24.	Processing & Reclassification	DD(Pro) DD	Smt. Surinder Walia Smt. Poonam Kataria	Director	Shri Sunil Kesari	JS(KS)	
25.	Reference Division	Addl.Dir.(Ref) JD(Ref)A DD(Ref)B DD(Ref)C DD(Ref)D DD DD	Smt. Sunanda Das Mohanty Sh. Simmi Moudgil Smt. Promila Pant Smt. Bela Routh Smt. Rashmi Kapoor Shri Rajeshwar Singh Shri Shyam Lal	Dir (RPD)	Smt. Anita Khanna	JS(KS)	
26.	Reprography	JD(AVR)	Shri V.K. Bhargava			JS(KS)	
27.	Social Affairs Wing	Addl.Dir(SA) JD(SA)A JD(SA)B	Sh. Pradosh Panda Sh. P.K. Mallick Sh. Sanjay Kumar	Director	Dr. D.K. Singh	JS(AB)	AS(K)
28.	Staff Library	JD(AVR)	Sh. V.K. Bhargava			JS(KS)	
29.	Who's Who Cell & Adhoc Publications	Addl.Dir(WD) JD(WW)	Shri B. Phani Kumar Shri Babu Lal Naik	Dir(JPW)	Shri Kafil Ahmed	JS(AB)	AS(K)

OTHER SERVICES

1	Editorial & Translation Service	Addl. Directors	Ms. Usha Jain Smt. Parmjeet Karolia Shri Prahlad Munshi Smt. Urvashi Verma Shri Rakesh Sharma Shri Ajit Singh Yadav Shri Rachanjit Singh	Dir(Tr)	Smt. Vandana Trivedi Shri Navin Chandra Khulbe Smt. Sarita Nagpal		AS(DS)
2.	Ptg. & Pub. Service	Addl. Directors	Shri S.S. Kukreja Shri Ved P Nauriyal Shri Satish Kumar Sharma Shri Sumesh Kumar Gupta	--	--	-	JS(AS)
3.	Simultaneous Interpretation Service	Addl.Dir(Inter) Addl.Dir(Inter)	Shri R.K. Yadav Sh. Atul Anand	Dir. (Inter)	Smt. Suman Arora Shri Chander Mohan	-	AS(L)
4.	Verbatim Reporting Service (including Telefilm Editing)	Dir(Rptr) Dir(Rptr) Addl.Dir(Rptr)	Sh. H.N. Gupta Smt. Achla Malhotra Sh. K. Srinivasan Shri K.V. Jagannatha Km. Nishi Bala	--	--	-	JS(MC)
5	PARLIAMENT SECURITY SERVICE						
	(i) Technical	Addl Dir	Shri Sushil Kumar Jha				
	(ii) Non-Tech	Addl.Director(S) Joint Directors	Shri C.P. Singh Shri R.S. Panwar Shri V.S. Rautela Shri Gordhan Lal Meena Shri Himadri Nath Pandit Shri Pushpendra Verma Shri Arun Kumar Jain	Dir(Security)	R.C. Baijwan		JS(S) [Sh. Ajay Anand, IPS]